



MEMORANDUM OF UNDERSTANDING
between
TAMKANG UNIVERSITY, R.O.C.
and
PRINCE OF SONGKLA UNIVERSITY, THAILAND

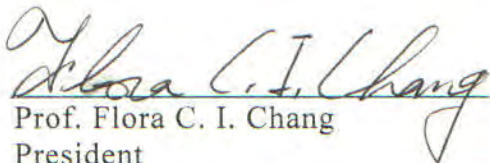


Tamkang University of the Republic of China and Prince of Songkla University, Thailand hereby agree to the following Academic Agreement in order to encourage institutional cooperation:

1. **Purpose:** The purpose of this agreement is to promote, through mutually beneficial programs of educational cooperation and exchange, a better understanding and friendship between the two institutions.
2. **Operation:** The agreement, upon the approval of the Presidents of both institutions, will provide a general framework for institutional cooperation. The President of each institution will designate a contact person to coordinate and implement this Agreement in the best interest of both institutions.
3. **Faculty Exchange:** Exchange of faculty members or visiting faculty arrangements to engage in teaching, research, and/or advanced study at each other's institutions will be encouraged. The number and conditions of such exchanges including exchange or visit length, institutional fiscal obligations, and other matters shall be mutually agreed upon by the Presidents of the two universities.
4. **Student Exchange:** Mobility of graduate and undergraduate students from one institution to the other is encouraged. The number of students exchanged will be approximately the same from each institution. Students are expected to pay their tuition and fees at their home institution.
5. **Special Programs:** Collaborative programs may include teaching, student development, research, or conferences. Other mutually agreed upon programs may be undertaken on either campus with the approval of the two institutions.
6. **Publication Exchange:** Both institutions agree to consider exchanges of selected publications and photocopy of library materials of equal value.
7. **Outside Funding:** Either institution can jointly or separately seek outside funding in support of this agreement.

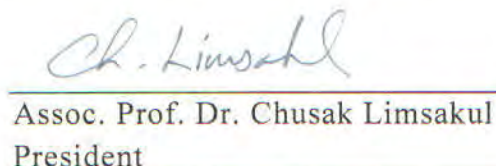
This Agreement will take effect when the Presidents of both institutions have affixed their signatures hereto. Any amendment and/or modification of this Agreement requires prior written approval of the Presidents of both universities and shall be appended hereto. Any issues not addressed in this agreement shall be resolved through mutual agreement, and each party covenants will use good faith in trying to reach such an agreement.

Tamkang University


Prof. Flora C. I. Chang
President

Date March 14, 2016

Prince of Songkla University


Assoc. Prof. Dr. Chusak Limsakul
President

Date 31 March 2016

Addendum to Memorandum of Understanding



STUDENT EXCHANGE AGREEMENT BETWEEN

TAMKANG UNIVERSITY, R.O.C.

AND

PRINCE OF SONGKLA UNIVERSITY, THAILAND

This is an *Appendix* to the *Memorandum of Understanding* between Tamkang University and Prince of Songkla University signed on March 31, 2016. The *Memorandum of Understanding*, together with this signed *Appendix* shall constitute an exchange agreement.

In furtherance of their mutual interests in teaching and research and desire to strengthen mutual contact, and as a contribution to increased international cooperation, **Tamkang University**, Taipei Republic of China (hereafter referred to as TKU) and **Prince of Songkla University, Thailand** (hereafter referred to as PSU) have approved the following student exchange agreement.

1. SCOPE OF THE AGREEMENT

1.1 Objectives

The purpose of the Agreement is to establish the terms and conditions under which the exchange of students between TKU and PSU shall take place. The terms and conditions of the Agreement apply to undergraduate and or postgraduate students from the following academic fields or disciplines:

- | | |
|------------|-------------------------------|
| a. For PSU | All available academic fields |
| b. For TKU | All available academic fields |

Henceforth, the university accepting students will be referred to as the **Host University**. The university providing the exchange students will be referred to as the **Home University**.

1.2 Period of the Agreement

The Agreement will be effective from the date of its signature by the Presidents of both universities. The Agreement will remain in effect until one or both institutions recommend the termination or modification of the Memorandum of Understanding or this Agreement.

1.3 Period of Exchange

The exchange of students will commence during the academic year. Each exchange under the terms of this agreement shall be for one semester or one academic year.

1.4 Numbers of students

- a. PSU and TKU agree to accept a maximum of TWO exchange students from each institution each year or the equivalent number on a semester basis.
- b. Where possible each exchange will be made on a one-to-one equal exchange basis. However, if the number of students exchanged between the institutions is not in balance each semester, an approximate balance should be achieved over the five-year period of the Agreement.
- c. The obligations of the institutions under the agreement are only for the participants and include neither spouses nor dependents. Those who accompany the participants are the responsibility of the participants.

2. IMPLEMENTATION OF THE AGREEMENT

2.1 Tuition fees

Both institutions agree to waive tuition charges for their exchange students on a reciprocal basis.

2.2 Selection, Enrolment, Accreditation and Preparation

- a. Participating students in the exchange program must have completed at least one year of academic study. They will be selected by their home institution on the general basis of previous academic merit and enrolled for full-time non-degree enrolment at the host institution.
- b. Nomination to the host institution will be accompanied by an official academic record and the Undergraduate/ Postgraduate Application for Admission form for international students. The home institution will advise the host institution of any course details, essential to a student's curricular plan and particulars such as known health problems, which might affect the student's progress or require special assistance.
- c. Both institutions agree on the number of one-to-one equal exchanges four months in advance of the commencement of the academic year or each semester/term.
- d. The host institution will endeavour to ensure that students are admitted to courses regarded as essential. However, admission to a specific department or course is subject to the student being satisfactorily qualified for the chosen

area of study and the availability of resources in the period for which admission is sought.

- e. The host institution reserves the right to reject candidates on academic grounds, in which case the home institution may nominate additional candidates for consideration.
- f. Neither the home institution nor the host institution will, on the grounds of race, colour, national origin, sex, sexual preference, or creed, exclude students from participation in the exchange.
- g. Exchange students will be subject to the academic requirements and rules of conduct of the host institution. The home institution will advise their students of the academic and cultural expectations of the host institution.
- h. Accreditation for the work carried out by a student during the period of the exchange, will be at the discretion of the student's home institution.
- i. The host institution will provide the home institution with a final transcript from the Office of the Registrar, describing the student's academic performance.
- j. Students selected for the exchange will be required to have sufficient knowledge of the language appropriate to the host institution to carry out their studies and research at the Host University.

2.3 Orientation and Services

In the spirit of exchange, the host institution will facilitate as much as possible, the admission, academic progress, physical relocation and cultural orientation of incoming students.

The host institution will provide incoming exchange students with:

- a. access to university facilities as full members of the host institution, including library, sport and Student Union facilities.
- b. an orientation program.
- c. information on health insurance requirements and the extent of the medical cover.
- d. academic and other advisory services.
- e. assistance in securing housing where possible in the residence halls or appropriate off-campus alternatives.
- f. documents necessary for obtaining a visa.
- g. appropriate language support to enable students to cope with the demands of studying in a second language.

The exchange students will have responsibility for:

- a. paying home university tuition fees prior to participation in the program.
- b. room and board expenses.
- c. transportation to and from the host institution.

- d. medical insurance.
- e. expenses in excess of the medical coverage.
- f. textbooks, clothing and personal expenses.
- g. obtaining an appropriate visa.
- h. all other debts incurred during the period of the exchange.

2.4 Co-ordination of the exchange

- (a) In order to carry out and fulfil the goals of this agreement, the management of the exchange will be the responsibility of the Office of International and Cross-Strait Affairs, TKU and the International Affairs Office, PSU.
- (b) Each year, both institutions will provide the partner university with all necessary details of the academic year, course descriptions, handbooks and all other information to enable students to make an informed choice of subjects to be taken at the host university.

3. TERMINATION AND MODIFICATION OF THE AGREEMENT

The agreement may be terminated or altered by either party provided that written notice of intent to terminate is given at least six (6) months prior to termination. Commitments already in progress shall be fulfilled.

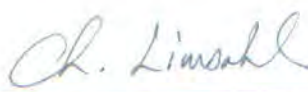
The Agreement may be modified by written agreement signed by both institutions.

Each institution shall have the option of terminating an exchange arrangement as it pertains to an individual student, should the student violate laws or regulations of the host university or be found by a court of law to have violated the law of the host country.

Signed on behalf of
Tamkang University

Signed on behalf of
Prince of Songkla University


Prof. Flora C.I. Chang
President


Assoc. Prof. Dr. Chusak Limsakul
President


Date


Date